

Partnership Discussion

From : **Mr. Dawursk** (dawursk@wiscca.org)

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Sent: Fri 12/07/07 3:33 PM

To: allen.prochnow@cuw.edu; patrick.ferry@cuw.edu

Cc: admin@wiscca.org; kam an@wiscca.org

Dr. Mr. Prochnow,

It was my pleasure to talk with you last week about a possible educational partnership with Concordia University. Wisconsin Career Academy, as a 275 student MPS charter middle school and high school, offers you the opportunity to again be involved with an ongoing inner city public school program, and it offers WCA the expertise of your school's fine educators and curriculum. As we discussed in our phone call, here are the four areas we are initially interested in:

1. An ongoing professional training and advanced degree program for our faculty and staff. We are interested in your college conducting regular in-services for our 30+ member faculty and staff. We also desire to offer an advanced degree program to our staff at our expense.
2. An advanced college level curriculum for our high school seniors. We desire to offer select courses for college credit to our college bound seniors. We would be very interested in being apart of a cue-net style program similar to what is currently being offered at several Lutheran high schools and between Concordia campuses. We would invest in the necessary hardware for the cyber-classrooms, interactive live cameras and remote-site instructors needed for such a program.
3. We would like to be one of your satellite campuses. As our site is conveniently located across from the Milwaukee airport with the convenience of local expressways, and as we offer modern classrooms and large meetings areas, we could offer Concordia a centrally located educational site on the south side of Milwaukee. This would give you easy access to students in South Milwaukee, Franklin, Oak Creek, Racine, -- and even Chicago (we are right off of I-94). We would also consider modifying our facility to allow for your additional needs. If a cue-net technology were included, we could even offer a congruent simulcast site for some of your most popular courses.
4. We want Concordia to use our school as a student teachers site. The inclusion of our school into your educator practicum program will positively expose your future teachers to the rigorous needs of inner-city students. Our populous is approximately 40% African American, 35% Hispanic, 10% Caucasian, and 15% Asian, Indian, American Indian, Arab, and others. In a city called the second most segregated city in America (Newsweek), it is amazing to see how at WCA our diversity has become our most significant asset. Your students will appreciate how well our students get along with each other. The addition of your teachers on our campus would increase our school's creative techniques, input fresh ideas, and allow our students to be exposed to the most current teaching strategies available. Your partnership with our experienced staff would benefit us both.

Again, let me express my extreme gratitude for the conversation I had with you and your associate last week. I truly see the potential for a groundbreaking and momentous partnership. My executive director, administrative staff, and I look forward to meeting with you in person soon as we seek out mutual benefits for the students we teach. Thank you again.


I will call you this week and arrange for an on-site visit either here or at Concordia.

Mr. Glen E. Dawursk, Jr., MAED, BSED
Assistant Principal, Dean of Students
Wisconsin Career Academy
Milwaukee, WI

414-483-2117
E-mail: dawursk@wiscca.org
Website: www.mrdclassroom.com

Tuesday meeting minutes

From : **Kemal** (kaman@wiscca.org)

 You may not know this sender. [Mark as safe](#) | [Mark as unsafe](#)

Sent: Fri 12/07/07 3:33 PM

To: 'wolff' (wolff@wiscca.org); 'Natalie Arndt' (arndt@wiscca.org); 'Mr. Bora' (bora@wiscca.org); 'Mr. Dawursk' (dawursk@wiscca.org); 'Jennifer Reuchlen' (reuchlen@wiscca.org); hill@wiscca.org; 'Patricia Hall' (hall@wiscca.org)

Administration meeting Tuesday, November 27, 2007

Meeting began at 9:50 a.m.

Present: Kaman, Wolff, Arndt, Reuchlen, Hill, Dawursk

Absent: Bora (arrived late), Hall

Mr. Kaman would like a folder setup on the 'Z' Drive to be able to store copies of all newsletters.

Mr. Akyol will submit an article to Ms. Reuchlen regarding the School-level science fair, for inclusion in the newsletter.

Wednesday, November 28th, 2007 make-up staff development day will be held from 2:45p until 4:45p. Be prompt in arriving.

Mr. Kaman will personally remind coaches that there should be no practices to interfere with staff development days. They must make arrangements to attend.

Aaron from the graduate department at CUW will meet with Mr. Kaman on Friday at 9:00 am (11/30).

Ms Reuchlen will get a list of K-8 MPS schools to include in our newsletter mailing list. Similarly, Ms. Hill will gather corporate and political address for the same mailing list. Newsletters should also be sent to Diversified each month. Newsletters should be sent out in large envelopes.

20k large envelopes with the school address, have been ordered, delivery is expected any day now.

Mr. Dawursk suggested donations/giveaways from paper mills of copy paper, to schools. Ms. Wolff will endeavor to construct a list of mills.

Panera Bread: Mr. Kaman wants to see about the day-old breads being donated to WCA for breakfasts. Ms. Wolff will call to inquire.

Mr. Dawursk needs new blinds in his office - as students have torn them beyond repair/use.

There are as many as 10 students per day who skip classes, if not the whole day of school. Many of them go to McDonalds and return to school. Many do not return. Many are actually hiding in the building.

Alarms will be installed on the doors, with 2 alarm stations being setup in the main office and the office of the DoS. The cost is apx. \$8k and can be installed as soon as next week.

Fixing the doors will cost apx. \$5k and card readers for security access is apx. \$4k. (This project will be on hold until money can be raised to facilitate it).

Camera systems still do not operate correctly. Mr. Kaman is in contact with the company and the camera systems were being worked as of yesterday.

IPI - cancelled for this week. Rescheduled for December 5th, 2007.

Security for Basketball games is needed. Ms. Wolff will research companies to provide these services. Ms. Wolff will try to contact a CUW instructor in the Criminal Justice program who also does security (Steve Spingola).

The annual report is in progress. Mr. Tan is designing the cover page.

Mr. Kaman was adamant regarding the attendance of the Administration meetings! Especially the administrators! Everyone needs to think ahead and plan accordingly to be able to adjust their schedules to attend the meetings every week - without delays or excuses.

Create an Admin Mtg contact group for email - to be able to send minutes to those in attendance. Ms. Amdt and Ms. Reuchlen are not currently in the Admin email group.

Seniors after 3rd hour: Student Aide class will be setup by Ms. Reuchlen. Ms. Wolff and Reuchlen will create procedures regarding the program. Those students who are interested will be invited to participate, however attendance and complete involvement by the 'instructor' or 'supervisor' is required and non-negotiable. Students who are not participating must leave the premises.

Cultural Fair: Ms. Wolff will call OCEMS to find out about the Cultural Fair they hold every year, and attend it to get an idea for our own. The group who ultimately chooses to be part of the planning and execution team, will invite the cultural component from student council to also be involved.

Cafeteria construction is being explored. Plumbers will be assessing the situation soon. Milwaukee Health Department has inspected and we have a few areas that need attention, but none that are serious, or that cannot be fixed. After this is completed, the possibility of a permanent lunch staff and in-house cooking and breakfast, lunch and snack availability will be further considered.

U-Visit program will be researched by Ms. Reuchlen and brought to next week's meeting.

MRSEF Advisory Board meeting: Meeting will be held onsite. Ms. Hill will send out notices as to when where and who. Mr. Kaman requested concrete data from Ms. Hill.

MRSEF postcards will be sent out to all - DVDs will be sent to those who respond to the invitations or request a copy.

B-Ball uniforms need to have a specific place to be hung up and cared for properly. The idea of a free-standing wardrobe and another shed was presented to be able to hang the uniforms.

Gym locker rooms need revamping and privacy issues resolved. Hooks, to hang clothing on, trash receptacles, benches, etc. need to be added. This will also negate the need for students to leave the gym during class to change in the restrooms.

Recycling at WCA: Mr. Senel will be asked to build a series of bins with 2 receptacles each; paper, aluminum.

11/27/07

Kemal Kaman, Executive Director
Wisconsin Career Academy
4801 S 2nd St.
Milwaukee WI 53207
414-483-2117

FW: [Non-instrumentality] December 5, 2007 Principals meeting

From: **Kemal** (kaman@wiscca.org)

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Sent: Fri 12/07/07 3:33 PM

To: 'Mr. Dawursk' (dawursk@wiscca.org)

Security scan upon download



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Glen,

First attachment is the timetable for the day. I believe during lunch time we can switch. I am planning to be there around 1:00 pm.

Best,

Kemal Kaman, Executive Director
Wisconsin Career Academy
4801 S 2nd St.
Milwaukee WI 53207
414-483-2117

From: non-instrumentality-bounces@lists.milwaukee.k12.wi.us [mailto:non-instrumentality-bounces@lists.milwaukee.k12.wi.us] **On Behalf Of** Rosemary Hayes

Sent: Friday, November 30, 2007 12:00 PM

To: allprinc@lists.milwaukee.k12.wi.us; teacher-leaders@lists.milwaukee.k12.wi.us; non-instrumentality@lists.milwaukee.k12.wi.us; vicky shirah; Anita Sparks; Antonio Rodriguez; Arleen Dansby; Beverly Conner; Bob Meyer; Carey Rehm; Diane Rozanski; George Kazel; George Kazel; Jeffrey Krupar; Jocklyn smith; Johnell Sharp; Kathy Williams; Kimberly Abler; Lisa Chatman; Mary Staten; Mildred Mcdowell; Neva Moga; Nicol Peters Freeman; Peggie Swift; Phyllis Anderson; Sharonda Harris; Sue apps; Teresa Adams; Victoria Frazier; Will Johnson; Yvonne hopgood; currigen@lists.milwaukee.k12.wi.us; Bernadette Halloran; Deborah Kuether; Doris Bisek; Elveeca Otto; Jodene Schlueter; Michelle Trevino; Rita Maiorelle

Subject: [Non-instrumentality] December 5, 2007 Principals meeting

Importance: High

From: Arleen Dansby-White, Director

Office of Instructional Leadership and Support

This is a reminder that the next Instructional Leadership Conference will be held at the **Marshall High School Complex**, 4141 N. 64th Street on Wednesday, December 5, 2007, 7:15 a.m. – 5:00 p.m. We encourage all schools to participate to increase instructional leadership capacity. Please remember to bring the following items:

- Characteristics of a High Performing Classroom book
- Classroom Instruction that Works book by Marzano
- Teacher Needs Assessment Summary Data

- One teacher observation
- Conference Binder

Please plan to arrive at the Marshall High School Complex by 7:15 a.m. for refreshments. The sessions will start promptly at 8:00 a.m. You do not have to sign in upon arrival. You will sign in when you report to your room assignment.

A continental breakfast and lunch will be provided.


Attached are the room assignments, the participant's handout and the handouts from the November 28th meeting.

If you have any questions or concerns, please feel free to contact the Office of Instructional Leadership and Support at 777-7806.

NOTE: THE PARKING RESTRICTIONS WILL BE LIFTED FOR THE DAY, SO YOU MAY PARK ON THE STREET OR IN THE MARSHALL PARKING LOT.

Masters degree opportunity

From : **Kemal** (kaman@wiscca.org)

 You may not know this sender. [Mark as safe](#) | [Mark as unsafe](#)

Sent: Fri 12/21/07 8:38 AM

To: staff@wiscca.org

Dear teachers,

As I announced last Friday in the staff meeting I want all teachers respond to this email either they want to start the program or not. This will allow us to know if we will be able to work with Concordia and notify them ahead of time.

Even it is still in the early stages to give you crisp picture of the proposal, following is the current situation.

- 1- Program is for teachers to obtain Master of Science degree in Curriculum and Instruction with a minor in their field
- 2- Courses will be offered here at WCA.
- 3- WCA will pay for one course per semester for the percentages defined per teacher.
- 4- WCA will pay
 - a. 50% first year of the program (since there is only second semester of this year left, first course will be paid in full for current teachers)
 - b. 55% second year of the program
 - c. 60% third year of the program
 - d. 65% fourth year of the program
 - e. 70% fifth year of the program
- 5- When a teacher decides to leave WCA, masters program will not be affected of the situation and the person will be able to continue on his/her own.
- 6- When a teacher decides to leave WCA, 60% of the payment made towards his/her courses for only the year that the teacher leaves will be deducted back to school.
- 7- If a teacher's contract is not renewed by the school no deductions for course payments will be made.
- 8- If a teacher is enrolled for the masters program there will not be additional professional development money be available for individual use.
- 9- Teachers are allowed to take more classes unless their work performance and time schedule are not affected by this decision. WCA will not pay for these extra classes.

10- Even if the personnel handbook says a teacher has an allowance up to \$1500.00 for prof. dev./tuition reimbursements WCA will still pay extra amounts as the percentage increases. But the full tuition will not be paid if a teacher takes only one course a year.

Well this is it for now. I need your responses until you leave tomorrow.

You can also leave early today @ 3:15 pm.

Best,

Kemal Kaman

Wisconsin Career Academy

4801 S 2nd St.

Milwaukee WI 53207

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Wisconsin Career Academy

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Milwaukee, WI 53188
(414) 483-2117

A Charter School of



Milwaukee Public Schools

CELL PHONE CONTRACT

Dear Parents/Guardians and Student:

We at **Wisconsin Career Academy** understand the importance of parents being able to keep in contact with their child via cell phones. That is why we have established this cell phone use contract. Please read the contract carefully with your child.

- If you need to contact your child during school, please call the school office at 414-483-2117. If it is a non-emergency, the message will be relayed to the student by the next period. If it is an emergency, the student will be called out of class to answer the call.
- Cell phones **must not** be used during the school day.
- Cell phones **must be** off or in silent mode.
- Cell phones **must** remain in your locker at all times. They are not to be in your pocket or clipped to your belt or pants. Other than in your locker – turned off, they are not allowed on school property.
- If a student uses a cell phone to call outsiders to the school to participate in harassing or fighting another student or staff member, the student can be **expelled** from Milwaukee Public Schools and the outsiders can be **criminally charged**.
- If you are seen using your cell phone for any reason during school hours or you have it out in the open (even if you are not using it) your cell phone will be confiscated by any staff personnel.
 - **First time offense:** Your cell phone will be confiscated and you will receive an after-school detention. A parent or guardian must pick up the cell phone. You will not be allowed to pick it up yourself.
 - **Second time offense:** You will be **banned** from having a cell phone on school premises for the remainder of the school year. Your phone will be confiscated for the equivalent of one quarter (9 weeks). After the quarter consequence, your parent or guardian must pick up the cell phone. You will not be allowed to pick it up yourself. Additionally, you will be given a **one-day in-school suspension** for failure to follow school rules.
 - **Any offense after the second time** will result in **full suspension and possible expulsion** for failure to follow school and MPS policies.
- If your cell phone is lost or stolen, Wisconsin Career Academy, Milwaukee Public Schools and all school personnel **are not responsible**. You are bringing your cell phone to school at your own risk.
- Finally, failure to relinquish your cell phone when a teacher or administrator instructs you to will result in additional consequence including but not limited to the possibility of reporting the insubordination to the Milwaukee Police Department for disorderly conduct.

Student Signature

Date

Parent Signature

Date

WCA 2007-2008 School Year

Morning Duty Schedule – Second Semester, 2007-08 (Revised 01/10/08)

Morning duty consists of two teachers working together to make sure that the students are behaving before the school day begins.

WEEK	TEACHERS	ADMINISTRATION
1/28-2/1	Briggs / Wanezek	Mr. Daw ursk - Mr. Hansen - Mr. Bora
2/4-2/8	Wiza / Mikulasch	Mr. Daw ursk - Mr. Hansen - Mr. Bora
2/11-2/15	Sharpee / Hendersen	Mr. Daw ursk - Mr. Hansen - Mr. Bora
2/18-2/22	Lamp / Becker	Mr. Daw ursk - Mr. Hansen - Mr. Bora
2/25-2/29	Clark / Kosiboski	Mr. Daw ursk - Mr. Hansen - Mr. Bora
3/2-3/7	Reuchlin / Wisniewski	Mr. Daw ursk - Mr. Hansen - Mr. Bora
3/10-3/14	Hartzel / Tanriseven	Mr. Daw ursk - Mr. Hansen - Mr. Bora
3/17-3/21	Lahvic / Koerner	Mr. Daw ursk - Mr. Hansen - Mr. Bora
3/31-4/4	Steffanus / Kellner	Mr. Daw ursk - Mr. Hansen - Mr. Bora
4/7-4/11	Arndt / Hallinan	Mr. Daw ursk - Mr. Hansen - Mr. Bora
4/14-4/18	Briggs / Wanezek	Mr. Daw ursk - Mr. Hansen - Mr. Bora
4/21-4/25	Wiza / Mikulasch	Mr. Daw ursk - Mr. Hansen - Mr. Bora
4/28-5/2	Sharpee / Hendersen	Mr. Daw ursk - Mr. Hansen - Mr. Bora
5/5-5/9	Lamp / Becker	Mr. Daw ursk - Mr. Hansen - Mr. Bora
5/12-5/16	Clark / Kosiboski	Mr. Daw ursk - Mr. Hansen - Mr. Bora
5/19-5/23	Reuchlin / Wisniewski	Mr. Daw ursk - Mr. Hansen - Mr. Bora
5/26-5/30	Hartzel / Tanriseven	Mr. Daw ursk - Mr. Hansen - Mr. Bora
6/2-6/6	Lahvic / Koerner	Mr. Daw ursk - Mr. Hansen - Mr. Bora
6/9-6/13	Steffanus / Kellner	Mr. Daw ursk - Mr. Hansen - Mr. Bora
6/16-6/20**	Arndt / Hallinan	Mr. Daw ursk - Mr. Hansen - Mr. Bora

*** If needed*

Morning Duty Times are from 7:50 AM to 8:25 AM. Please be on time!

- 1) On cold winter days (below freezing) or excessive rainy days, students are permitted to wait in the cafeteria from 7:50 AM to 8:15 AM. Please have ONE teacher in the cafeteria during this time, as students will attempt to go back outside through the cafeteria's north exit door. The other teacher should wait at the door or just inside the lobby. The gym is not open and students are not permitted to go to their lockers during this time.
- 2) When the school doors officially open at 8:15, the students may go to their lockers and classes. They should not go the gym. At this time, one teacher is needed at the front door and the other teacher is needed in the lobby area able to see the north hallway entrance and the cafeteria and main entrances. Please direct students as they enter the building. They are to be in one of two places: either the lunchroom or to their lockers, depending upon the time.
- 3) **CHECK FOR THE FOLLOWING:**
 - Correct uniforms (WCA shirt, proper shoes and un-ripped pants which cover their knees).
 - No gum chewing, candy, hats, dew rags or boys pants hanging too low.
 - All headgear should be removed when they enter the building.
- 4) Have students put away electronic devices (cell phones, MP3/CD players, hand held video devices). Teachers also assist in bag searches.
- 5) **Late students 10 minutes or less go directly to class. AFTER 10 minutes, tardy students must sign-in in the front office.**
- 6) Teachers who work the morning duty may leave 10 minutes early (3:50 PM) each day.

PLEASE DON'T ASSUME ANYTHING. TELL THE STUDENTS EVERYTHING!